

# Extensively Drug-Resistant Organism (XDRO) Registry: Registering for the XDRO Registry

[DPH.XDROregistry@illinois.gov](mailto:DPH.XDROregistry@illinois.gov)

[www.xdro.org](http://www.xdro.org)

Created February 2020; Reviewed March 2022



# Who can register for access to the registry?

- Healthcare facility and laboratory providers in Illinois may register for access. They will need to go through the Illinois Department of Public Health's security process and be authorized by their facility's portal registration authority (PRA).

# Registry Access

- Existing Illinois-National Electronic Disease Surveillance System (INEDSS) users are automatically granted access to the XDRO Registry
- Those who do not have access to INEDSS but need access to the XDRO Registry are required to apply for an Illinois Department of Public Health Web Portal Account

# Requesting an IDPH Web Portal Account

Apply for access at: <http://portalhome.dph.illinois.gov/>

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Illinois Department of Public Health  
Health Alert Network  
Web Portal

## Welcome to the IDPH Web Portal

From here, you can:

- Find all your public health related information at one secure site.
- Join online communities to share files, discussions, calendars and more.
- Access Web-based applications.

**Requirements:** To access the IDPH Web Portal, users must be running Internet Explorer 9.0 or higher. Some portal applications may not function properly with other browsers such as Mozilla Firefox.

**Current Users:** click here to access the portal: [DPH Portal Login](#)

### PASSWORDS:

If you want to reset your password without calling the IDPH Helpdesk or the State of Illinois DoIT Customer Service Center, please take a few moments to register by going to:

<https://imreg.illinois.gov>

- In order to utilize this solution, you must have an email address that is individual to you only, no shareable email addresses are allowable.

To **RESET** your Password (Must be registered):

<https://imreset.illinois.gov> to reset your password

- You must enter username as **idph\username**

I need to...

[Register for a Portal Account](#)

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- Chicago: 312-814-DoIT (312-814-3648)

### Technical Support Week Days (8A-5P, Monday-Friday)

Contact the IDPH Helpdesk at 866-220-5247 or via email at [DPH.Helpdesk@illinois.gov](mailto:DPH.Helpdesk@illinois.gov) for Portal access and web-based application support. Please include your name, phone number, and specific application name, detail of the issue and error messages, if any, in your description of the problem within the email message to ensure efficient resolution.

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# Request an IDPH Web Portal Account



Illinois Department of Public Health  
Health Alert Network (HAN)  
User Registration

## Web Portal User Agreement

**USER MUST READ THIS WEB PORTAL USER AGREEMENT BEFORE APPLYING FOR, ACCEPTING, OR USING A USER ACCOUNT TO ACCESS THE ILLINOIS DEPARTMENT OF PUBLIC HEALTH (IDPH) WEB PORTAL. IF THE USER DOES NOT AGREE TO THE TERMS AND CONDITIONS OF THIS WEB PORTAL USER AGREEMENT, AN ACCOUNT WILL NOT BE ISSUED IN HIS/HER NAME.**

This Agreement will become effective on the date the facility employee (User) submits the user registration application form to the designated Portal Registration Authority (PRA) at his/her Facility. By submitting the registration application form, the User is expressing his/her agreement to the terms of the Web Portal User Agreement (Agreement).

### The Web Portal User agrees to:

1. Make true representation regarding information to be used in his/her profile for identification and authentication purposes;
2. Upon issuance of a Web Portal User account, the applicant as the user will review the associated profile to ensure that all user information included is accurate;
3. Make use of the portal resources solely for legal and authorized State and Public Health business, consistent with applicable local, state and federal laws, mandates and regulations;
4. Take reasonable precautions to prevent any compromise, modification, loss, disclosure, or unauthorized use of his/her user account and associated privileges;
5. Protect his/her associated user password by following the required guidelines for password definition and maintenance;
6. Immediately inform the Portal Registration Authority or the IDPH Security Administrator (SA) of a suspected compromise of the user account;
7. Review and follow changes and updates to policies for using the Web Portal posted on this web site.

### The Web Portal User agrees to adhere to the Password Guidelines as follows:

1. Not easily guessed and no common words or names.
2. A combination of letters and numbers
3. A minimum of eight characters
4. Changed at least every 90 days and whenever it is suspected someone knows the current password
5. Unique within a 12 month period - passwords not reused or repeated.

### The Web Portal User agrees to adhere to Confidentiality Requirements as follows:

1. The User shall secure his/her password to the Web Portal.
2. The User shall not use, divulge, or otherwise compromise the integrity of his/her user account and password
3. To access the Web Portal only in the course of his/her official duties as an employee of the Facility
4. To maintain confidentiality of all data, documents, memoranda and any other materials accessed from the Web Portal
5. In the event User needs to share materials obtained from the Web Portal with other individuals, the User will only provide such materials to authorized employees at the Facility, and the User will ensure those authorized employees agree to adhere to the requirements contained in this agreement
6. That the information and materials the User may access at the Web Portal contains confidential and proprietary information of the Illinois Department of Public Health
7. To not disclose orally, nor prepare any writings, reports, publications, etc., or disseminate in any other manner materials contained in or obtained from the Web Portal for release to third parties, except as specifically required by or with the written permission of the Illinois Department of Public Health
8. If the User receives a request for information from the Web Portal link, the User will notify the Department of Public Health immediately. A request for information includes a subpoena, court order, Freedom of Information Act request or a request from a researcher. Any issue whether information is to be released shall be resolved by the Department
9. In the event the User fails to adhere to the provisions contained within the agreement, the User shall be subject to any or all of the following: termination from access to the Web Portal, discipline, and termination from employment
10. All other information required to be kept confidential in accordance with Confidentiality/Privacy Policies enforced by IDPH.

### The User agrees to Termination as follows:

1. Violation of this agreement or of the trust relationship with IDPH may result in IDPH terminating the User agreement and revoking User privileges.
2. The User acknowledges that a violation of this agreement will result in irreparable harm, and hereby accepts responsibility for his/her actions.
3. Misuse of information technology resources may also subject the User to penalties under state and federal law not limited to the Computer Crime Prevention Law (720 ILCS 5/16D).

### Disclaimer of Liability

Neither the Illinois Department of Public Health nor any of its employees shall be held liable for any improper or incorrect use of the information described and/or contained in the Web Portal and assumes no responsibility for anyone's use of the information. In no event shall the IDPH web site, web portal, or its employees be liable for any direct, indirect, incidental, special, exemplary, or consequential damages (including, but not limited to, procurement or substitute goods or services; loss of use, data, or profits; or business interruption) however caused and on any theory of liability, whether in contract, strict liability, or tort (including negligence or otherwise) arising in any way out of the use of this system, even if advised of the possibility of such damage. This disclaimer of liability applies to any damages or injury, including but not limited to those caused by any failure of performance, error, omission, interruption, deletion, defect, delay in operation or transmission, computer virus, communication line failure, theft or destruction or unauthorized access to, alteration of, or use of record, whether for breach of contract, tortious behavior, negligence or under any other cause of action.

I Agree  I Do Not Agree

[IDPH Web Portal](#)



This form should be used **only** to register to create a new username for the IDPH Web Portal. If you already have a username, please exit and have your facility PRA send an email to DPH Security requesting the additional application access needed. Please enter the following information.  
\* denotes a required field.

**A username will be created automatically upon submission of your registration request and a copy of the request will be sent to you via email.**

First name:

Last name:

**Password must be a mix of letters and numbers, with a minimum of one capital letter and eight characters in length.**

Password:

Confirm password:

Title:

Organization:

Department:

Work address:

City:

State:

ZIP code:

E-mail:

Confirm E-mail:

Work phone #:

Cell phone #:

Pager #:

FAX #:

Supervisor's name:

Purpose for registration:

Please check the appropriate box(es) below to request access to restricted applications.

- Beach Monitoring System
- Blood Lead Billing System (MoveIT)
- Cancer Registry System
- EMS Licensing System
- Environmental Health Licensing System
- Food Service Sanitation Manager Certification
- Genetic Counseling System
- HAN Alert Notification Recipient
- HAN Alert Notification System Author
- Health Care Worker Background Check System
- Healthy Homes and Lead Poisoning Surveillance System
- Hospital Bypass/State Disaster Reporting System
- I-CARE/Immunization Registry (click here to select the [KeyMaster's e-mail](#): )
- I-CARE/SFTP (MoveIT) HL7 File Transfer
- I-CARE/HTTPS (Web Services) HL7 File Transfer
- INEDSS (Disease Surveillance) System/XDRO registry (extensively drug resistant organism)
- LHRG Performance Indicators
- MoveIt File Transfer
- Newborn Screening eReports (enter IDPR or Professional License #: )
- Perinatal HIV Reporting System
- Portal Community (please specify the name in the Purpose for registration field above)
- Refugee Health Assessment Program in Illinois (ReHAPI)
- Smoke-Free Illinois Enforcement System
- Trauma/HSVI Registry System
- West Nile Virus System
- Other (please specify in the Purpose for registration field above)

Applicants check here to request I-NEDSS/XDRO access

PRA indicated here

PRA E-mail: \* select from the [Portal Registration Authority](#) lists:

Submit Cancel

Password:   
 m password:   
 Title:   
 Organization:   
 Department:   
 Work address:   
 City:   
 State:   
 ZIP code:   
 E-mail:   
 Confirm E-mail:   
 Work phone #:   
 Cell phone #:   
 Pager #:   
 FAX #:   
 Supervisor's name:   
 Registration:

- Beach Monitoring S
- Blood Lead Billing S
- Cancer Registry Sy
- EMS Licensing Syst
- Environmental Hea
- Genetic Counseling
- Health Care Worke
- Healthy Homes and
- I-CARE/Immunizat
- INEDSS (Disease S
- LHPG Performance
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PRA List - Google Chrome

wpur.dph.illinois.gov/WPUR/selectPRA

### Portal Registration Authority List

Enter a keyword to search for your organization:

Note: if no keyword is entered, a large list of organizations will be retrieved which may take several minutes. **If you can't find your organization, you can search idph and then select IDPH / DPH SECURITY.** IDPH/DPH Security is not a Portal Registration Authority (PRA). DPH Security will work with you to establish a PRA for your organization.

restricted applications.

mail to [dph.hcwr.pra@illinois.gov](mailto:dph.hcwr.pra@illinois.gov)





Please check the appropriate box(es) below to request access to restricted applicat

- Beach Monitoring System
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PRA E-mail: \* select from the [Portal Registration Authority](#) list:

Submit

Cancel

# After Submitting an Application

- IDPH Security will process the application, set up user name, assign facility site code, etc. for the IDPH web portal.
- Once approved, please wait until the Friday after your approval to be allowed to log on to the XDRO Registry
- After that point, you will be able to log into the XDRO Registry through the IDPH Web portal

# Logging in to XDRO registry

Log in to the XDRO registry at: <http://portalhome.dph.illinois.gov/>

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**\*\*Warning! Unauthorized access is prohibited\*\*** Further access is limited to authorized users only. By accessing or using this system you are consenting to monitoring and recording, which may be disclosed for administrative, disciplinary, civil, or criminal actions, penalties, or prosecution. Users should have no expectation of privacy when accessing or using this system or any of its components.

[Click here to continue](#)

State of Illinois - Secure Logon

Username

(Do not prefix your username with idph\.)

username

Password

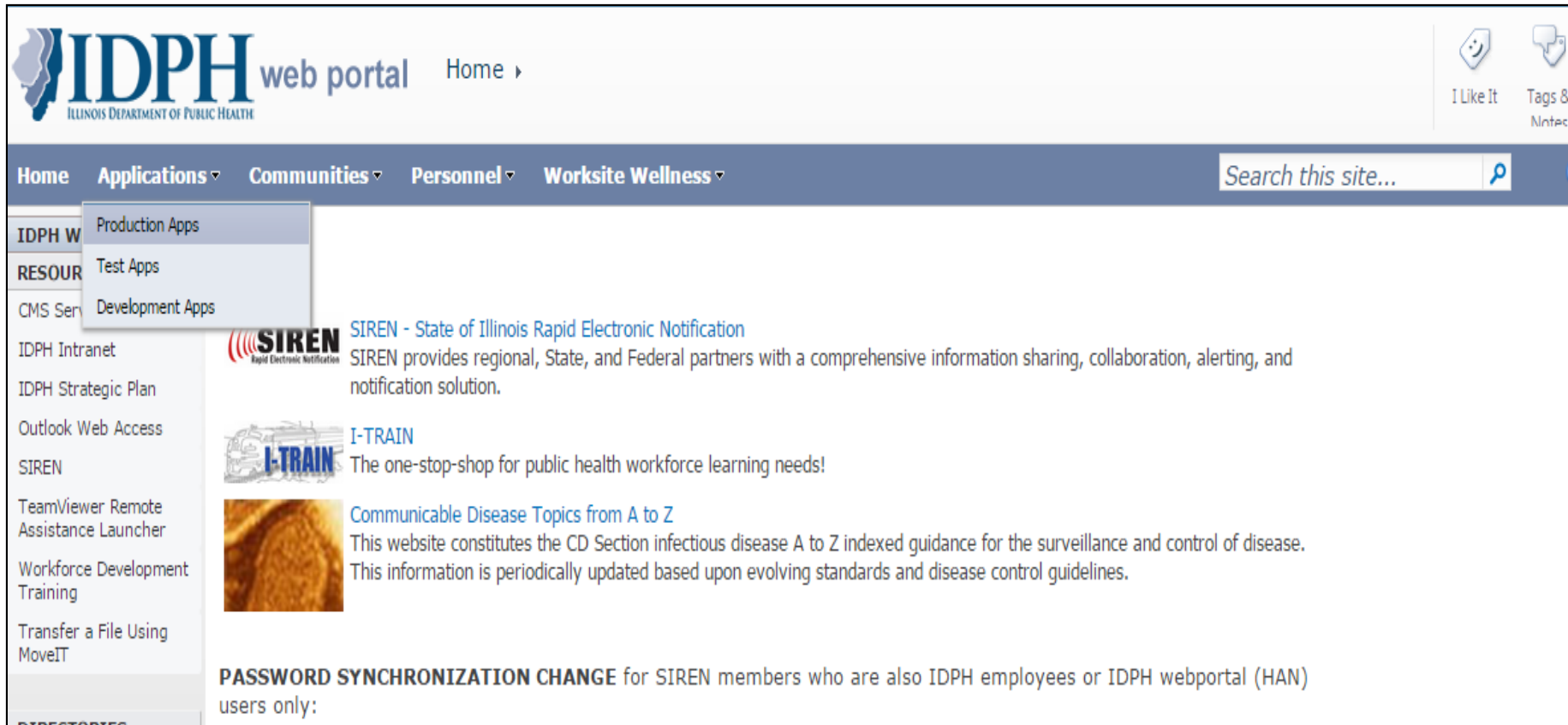
\*\*\*\*\*

Domain

idph.il ▼

Logon

# Select “Production Apps”



The screenshot shows the IDPH web portal interface. At the top left is the IDPH logo with the text "IDPH web portal" and "ILLINOIS DEPARTMENT OF PUBLIC HEALTH". To the right of the logo is a "Home" link. In the top right corner, there are icons for "I Like It" and "Tags & Notes". Below the header is a navigation bar with links for "Home", "Applications", "Communities", "Personnel", and "Worksite Wellness". A search box on the right of the navigation bar contains the text "Search this site...". The "Applications" menu is open, showing three options: "Production Apps", "Test Apps", and "Development Apps". Below the navigation bar, there are several content blocks. The first is for "SIREN - State of Illinois Rapid Electronic Notification", which provides regional, State, and Federal partners with a comprehensive information sharing, collaboration, alerting, and notification solution. The second is for "I-TRAIN", described as "The one-stop-shop for public health workforce learning needs!". The third is for "Communicable Disease Topics from A to Z", which provides indexed guidance for the surveillance and control of disease. At the bottom, there is a notice about a "PASSWORD SYNCHRONIZATION CHANGE" for SIREN members who are also IDPH employees or IDPH webportal (HAN) users only.

**IDPH W** Production Apps  
**RESOUR** Test Apps  
CMS Ser Development Apps

IDPH Intranet  
IDPH Strategic Plan  
Outlook Web Access  
SIREN  
TeamViewer Remote Assistance Launcher  
Workforce Development Training  
Transfer a File Using MoveIT

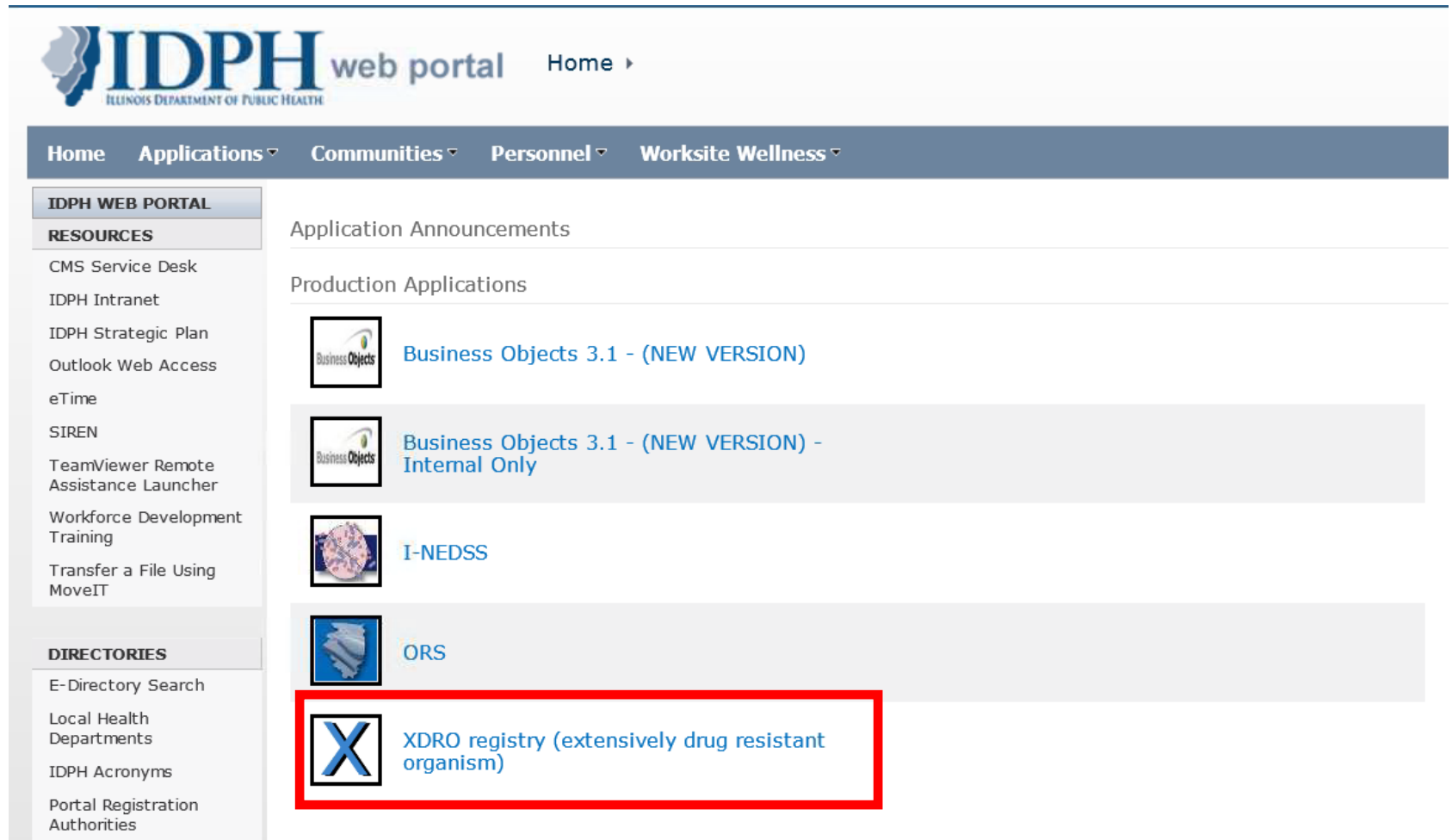
**SIREN** SIREN - State of Illinois Rapid Electronic Notification  
SIREN provides regional, State, and Federal partners with a comprehensive information sharing, collaboration, alerting, and notification solution.

**I-TRAIN** I-TRAIN  
The one-stop-shop for public health workforce learning needs!

**Communicable Disease Topics from A to Z**  
This website constitutes the CD Section infectious disease A to Z indexed guidance for the surveillance and control of disease. This information is periodically updated based upon evolving standards and disease control guidelines.

**PASSWORD SYNCHRONIZATION CHANGE** for SIREN members who are also IDPH employees or IDPH webportal (HAN) users only:






# Select “XDRO registry” icon



The screenshot displays the IDPH web portal interface. At the top left is the IDPH logo with the text "IDPH web portal" and "ILLINOIS DEPARTMENT OF PUBLIC HEALTH". To the right of the logo is a "Home" link with a right-pointing arrow. Below the logo is a dark blue navigation bar containing the following menu items: "Home", "Applications", "Communities", "Personnel", and "Worksite Wellness".

On the left side, there is a vertical sidebar with two main sections: "IDPH WEB PORTAL" and "RESOURCES". Under "RESOURCES", the following items are listed: "CMS Service Desk", "IDPH Intranet", "IDPH Strategic Plan", "Outlook Web Access", "eTime", "SIREN", "TeamViewer Remote Assistance Launcher", "Workforce Development Training", and "Transfer a File Using MoveIT". Below this is the "DIRECTORIES" section, which includes: "E-Directory Search", "Local Health Departments", "IDPH Acronyms", and "Portal Registration Authorities".

The main content area on the right is titled "Application Announcements" and "Production Applications". It lists several applications:


-  [Business Objects 3.1 - \(NEW VERSION\)](#)
-  [Business Objects 3.1 - \(NEW VERSION\) - Internal Only](#)
-  [I-NEDSS](#)
-  [ORS](#)
-  [XDRO registry \(extensively drug resistant organism\)](#)

The "XDRO registry" icon and its associated text are enclosed in a red rectangular box, indicating the target of the instruction.



## Welcome to the Illinois Extensively Drug-Resistant Organisms (XDRO) Registry

Use of the registry is restricted to authorized users. Access to the system is limited to those expressly authorized by a current written agreement with the XDRO registry security management. Any misuse of the system for anything other than its intended use and in accordance with the IDPH Web Portal User Agreement will be prosecuted to the fullest extent of applicable Illinois and/or federal laws.

Click on  to enter the XDRO registry.

# Registry Home Page

**XDRO**  
registry

Sample Hospital [change facility](#)

Test User1

[Home](#)

[Help](#)

[Go Back](#)

[Logout](#)

[Submit Report](#)

[Search Registry](#)

[Facility Submission History](#)

[Facility Alert History](#)

[XDRO Dashboard](#)

# Questions?

1. Refer to XDRO FAQ document:  
[https://www.xdro.org/img/XDRO\\_registry\\_FAQ\\_FINAL.pdf](https://www.xdro.org/img/XDRO_registry_FAQ_FINAL.pdf)
2. Contact your local health department
3. Email the IDPH XDRO team at  
[DPH.XDRORegistry@illinois.gov](mailto:DPH.XDRORegistry@illinois.gov)